

Town of Lyme

12175 NYS Route 12E, Chaumont, NY 13622

May 21, 2025

Special Meeting (Office Conditions) 4:00 p.m.

Call to Order

Supervisor Millington called the regular monthly meeting to order at 3:02 p.m.

Those present included Supervisor Millington, Deputy Supervisor Donovan, Councilmember Farrell, Councilmember Bourquin, Councilmember Gosier, Town Clerk Ariana Henderson, Mark Zegarelli, Lisa Starr, Michael Nichols and Lynda Jackson.

Old Business

The Board discussed possible dates to hold a Joint Meeting with the Solar Committee. They tentatively scheduled the meeting for June 4th.

Supervisor Millington reported that the 2024 AFR was filed. Janelle is currently working on the reports for Larid Petrie to finish the audit for the Town.

Councilmember Farrell asked where we stand with the Highway Garage contracts. Lynda Jackson reported that we are waiting on the contract from Engineer Rob Company to update them. The previous drafted contracts are null and void.

New Business

Town Municipal Office Conditions:

Supervisor Millington received the mold testing results from Converse Laboratories, which confirmed the presence of mold in the Town Office building. However, the air quality samples returned satisfactory results. He has contacted the Town Attorney regarding this matter.

Supervisor Millington and Councilmember Bourquin met with Steve Hall to obtain a quote for repairing the source of the building's leaks. Mr. Hall provided recommendations on how to address the issue and offered a rough estimate of \$9,000 for the necessary repairs.

Town Accountant Janelle advised reaching out to the Town Attorney to clarify which budgetary reserve funds could be used. The Town has determined that this situation qualifies as an emergency. There were further details discussed regarding Capital Projects and funds.

Additionally, Lynda and Jim consulted with Rob Company about mold remediation options. There are several companies that complete mold remediation, including ServePro (Mark Zegarelli), as well as others located in Massena and Barnesville.

The Town employees can't be present when the remediation is taking place. The Town Board discussed closing the office for a week to two weeks while the project was taking place. The Board can also cancel or relocate the Town Board meeting legally if needed. Mike Nichols suggested using TDS for office space. Councilmember Gosier stated that the Town looked into that previously and they have sensitive equipment stored in the building.

There was a discussion on NYS prevailing wage. Supervisor Millington was directed to call NYS Department of Labor.

The next step is to hire Converse Laboratories for asbestos testing before completing the mold remediation or building repairs. Supervisor Millington scheduled the asbestos testing for Friday May 23, 2025, at 1:00 p.m.

Town Grant Writer:

Councilmember Bourquin asked the Board if they were interested in hiring a new grant writer. They discussed possible options. Scott Burto's contract expires soon.

Resolution 2025-115: Councilmember Gosier made the motion to advertise for a grant writer.; seconded by Councilmember Farrell; all were in favor and the motion was carried.

Resignation: Thomas Donovan read his letter of resignation, effective immediately May 21st.

Resolution 2025-116: Councilmember Farrell made the motion to accept Thomas Donovan's Resignation as Town Councilmember with respect for all he accomplished for the Town.; seconded by Councilmember Bourquin with extreme regrets; all were in favor and the motion was carried.

Adjournment

Resolution 2025-117: Councilmember Bourquin made the motion to adjourn at 4:05 p.m.; seconded by Councilmember Farrell; all were in favor and the motion was carried.

Respectfully Submitted,

Ariana Henderson

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Town Clerk